



# The State Bar of California Overview

2015

# The State Bar of California Overview

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## INTRODUCTION

# The State Bar of California Overview

With over 254,475 members, the State Bar of California is the largest State Bar in the country. The terms “Bar” originated in the 18th century as a means of identifying attorneys as opposed to other participants in the administration of justice. The “Bar” reference is to the railing or “Bar” in a court room that traditionally separates the spectators or observation gallery from the lawyers and the judge. The judge occupies the “bench” in the courtroom and is frequently referred to as a “bench officer.”

To practice law in California, attorneys must pass the California Bar Examination, meet moral character requirements, and pay their annual licensing membership fees to the State Bar. These fees are what fund the many activities of the State Bar including its regulatory activities.

California is what is referred to as a “unified” State Bar. It is a statutory public corporation in the judicial branch of state government. As a unified State Bar, it “unifies” the regulatory governmental licensing activities applicable to the practice of law with service as the statewide professional association for California attorneys. In a unified bar, “membership” is mandatory for all attorneys who must pay annual licensing fees to maintain their license to practice law. These fees are used by the unified State Bar not only to regulate attorneys but also to enhance the administration of justice for California citizens. California is one of over 30 states in the nation with “unified” State Bars.

Since its statutory creation in 1927, the State Bar of California has shaped the development of the law, regulated the professional conduct of the State’s attorneys, enhanced the administration of justice, and striven to expand access to the justice system for all. The State Bar serves as an arm of the California Supreme Court in all of its regulatory duties.

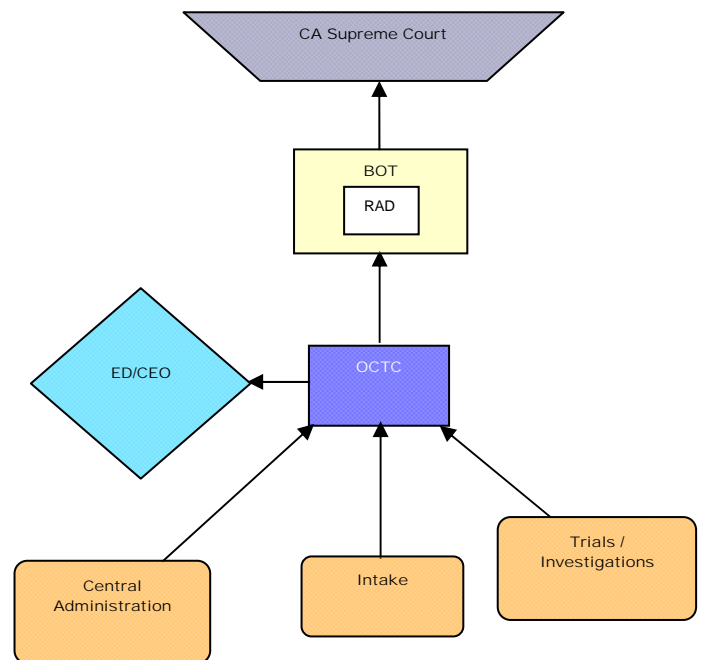
# DISCIPLINE ENFORCEMENT

## OFFICE OF THE CHIEF TRIAL COUNSEL

Jayne Kim, Chief Trial Counsel

Joseph Carlucci, Deputy Chief Trial Counsel

The State Bar's attorney discipline system is designed to protect the public, the courts and the profession from attorneys who violate the professional standards that govern attorney conduct in California. The Office of the Chief Trial Counsel (OCTC) is the disciplinary enforcement arm of the system and consists of complaint intake, investigation/trials and central administration. The Chief Trial Counsel (CTC) is, pursuant to statute, selected by the State Bar, confirmed by the State Senate and serves a four-year term. Pursuant to statute, on substantive policy issues, the CTC reports to the Board of Trustees' Regulation Admissions and Discipline Oversight Committee (RAD). The CTC is responsible for the overall structure, goals and management of OCTC, subject to the resource allocations of the Executive Director/Chief Executive Officer in conformity with Board policy.



The Intake Unit consists of complaint analysts, attorneys and support staff and is the initial contact point for the public to initiate a complaint against an attorney. The unit also provides public license status information and responds to general questions concerning attorneys and various State Bar programs. The State Bar maintains a toll-free 800 telephone line [1-800-843-9053], which incorporates an extensive "voice tree" to assist callers with common questions or problems. Complaints received by the Intake Unit are evaluated to determine if a violation of California's professional standards is involved. If a formal investigation is warranted, the file is transferred to Investigations. The Intake Unit also attempts to address, through education and informal mediation, matters which do not rise to the level of a formal investigation. The Intake Unit also processes the information that attorneys must self-disclose (Reportable Actions) under Business and Professions Code Section 6068(o).

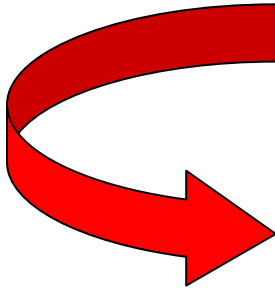
Investigators investigate the matters that are referred from the Intake Unit. If the matter is not resolved at the investigation stage, an attorney prepares a formal Notice of Disciplinary Charges and files it with the State Bar Court. The matter then proceeds to a Trials unit team.

The Trials units are also responsible for the prosecution of conviction referral matters, probation revocation proceedings, and other regulatory proceedings within OCTC's jurisdiction. They also handle proceedings pertaining to reinstatement to the practice of law following disbarment or resignation and moral character admissions proceedings. The Trials teams are also responsible for presenting matters on appeal before the Review Department of the State Bar Court.

OCTC's Central Administration Unit administers the operations of OCTC.

OCTC also administers the State Bar's Ethics School, a minor offense diversion program, and coordinates efforts to address the disposition of client files abandoned by deceased or missing attorneys under Business and Professions Code Sections 6180 and 6190.

## KEY WORDS



Discipline  
Complaints  
Complaint hotline [1-800-843-9053]  
Chief Trial Counsel (CTC)  
Respondent  
Consumer protection  
Investigations  
Deceased or missing attorneys' files [Business & Professions Code §6180-6190]  
Insurance fraud  
UPL [Business & Professions Code §6125 – 6133]  
Rules of Procedure of the State Bar of California  
Rules of Professional Conduct  
Business & Professions Code §6079.5, 6067-6069, 6075 -6118  
License status (membership) information  
Rules of Court 9.1 et seq  
Ethics School  
Reportable Actions [Business & Professions Code § 6068(o)]  
Intake  
Central Administration  
Enforcement  
Trials  
Office of the Chief Trial Counsel (OCTC)  
CSF  
Probation  
Quarterly Report  
Monitors  
Rules of Procedure, rules 550-554  
ALDs  
Rules of Court, rule 9.20 Compliance  
Regulation Admissions and Discipline Oversight Committee (RAD)

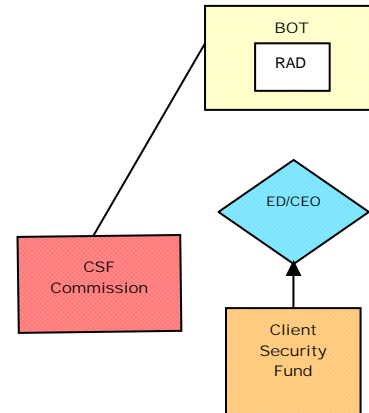
# CLIENT SECURITY FUND

## OFFICE OF CLIENT SECURITY FUND

Colin Wong, Senior Director, State Bar Court

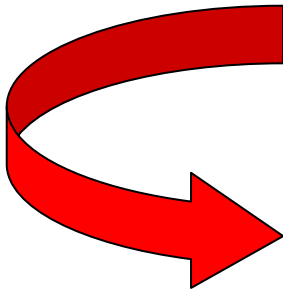
Lori Meloch, Director, Client Security Fund

The Client Security Fund (CSF), established in 1972, reimburses clients for losses caused by an attorney's dishonest conduct. The discipline system protects the public by disciplining and removing errant lawyers from the practice of law but offers no compensation for losses incurred by clients. CSF adds an additional protection for the public by focusing on victims of attorney fraud and theft. Financed by an annual statutory assessment that is added to the membership dues paid by all California attorneys, the CSF reimburses victims of attorney dishonest conduct (attorney theft or acts equivalent to theft) for up to \$100,000. CSF processes over 1000 applications and pays out over \$5,000,000 in reimbursements each year. The Board of Trustees administers this program through the Board-appointed CSF Commission.



The Client Security Fund Program reports to the Executive Director/Chief Executive Officer.

## KEY WORDS



Attorney Fraud  
CSF Commission  
Reimbursement  
Theft  
Client Funds  
Business & Professions Code 6140.5  
Rules of Procedure: Client Security Fund Matters

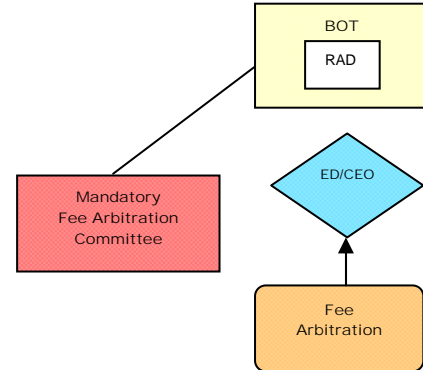
# FEE ARBITRATION

## OFFICE OF FEE ARBITRATION

Colin Wong, Senior Director, State Bar Court

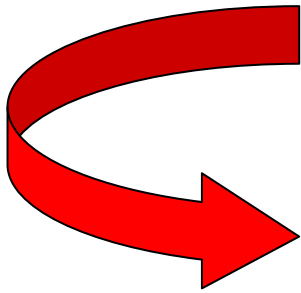
Doug Hull, Director, Fee Arbitration

Pursuant to Business & Professions Code Sections 6200-6206, and with the assistance of the State Bar's Standing Committee on Mandatory Fee Arbitration, the State Bar administers a statewide program for the arbitration of fee disputes between attorneys and their clients. In addition to processing requests for arbitration through the State Bar's own arbitration program, the State Bar also oversees and provides guidance to over 40 local bar association fee arbitration programs statewide. The office provides information to participating attorneys and clients concerning their respective rights and obligations under the mandatory fee arbitration program. By statute, the State Bar has exclusive jurisdiction to enforce arbitration awards against attorneys after an award has become binding and final. This is accomplished through a State Bar Court proceeding which may assess administrative penalties and compel the involuntary inactive status of attorneys (essentially a non-disciplinary suspension of their license) who fail to respond to a client's enforcement request.



The Mandatory Fee Arbitration Program reports to the Senior Director of the State Bar Court, Colin Wong.

## KEY WORDS



Standing Committee on Mandatory Fee Arbitration  
Fee Arbitration  
Fee agreement forms  
Arbitrators  
Fee dispute  
Business & Professions Code 6200 et seq  
Rules of Procedure for Fee Arbitration Hearings  
Guidelines and Minimum Standards for Mandatory Fee Arbitration Programs



# STATE BAR COURT

## OFFICE OF THE STATE BAR COURT

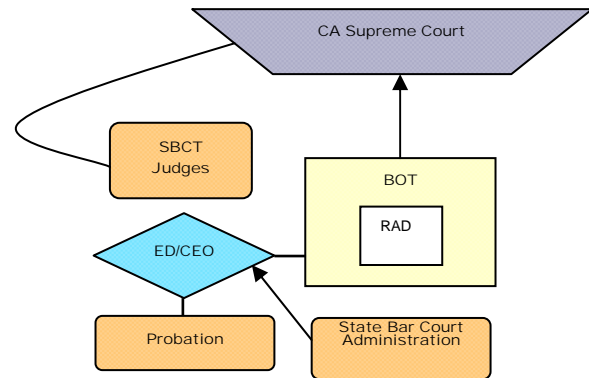
Colin Wong, Senior Director, State Bar Court / Chief Court Counsel

Jenny Teaford, Chief Assistant Court Counsel, Review

Marilyn Tichenor, Court Administrator San Francisco

Michelle Cramton, Court Administrator, Los Angeles

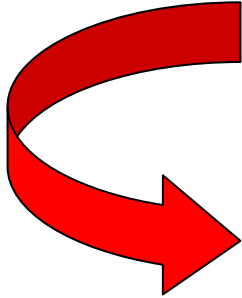
As the Office of the Chief Trial Counsel serves as the enforcement arm of California's attorney discipline system, the State Bar Court serves as the independent adjudicative body in that system under the auspices of the California Supreme Court. State Bar Court judges are appointed by the Supreme Court, the Governor, the Senate Committee on Rules and the Speaker of the Assembly and serve set terms. Through this appointment process, they maintain adjudicatory independence from the State Bar. In 2000, the State Bar entered its second decade as the nation's first (and only) fully professionalized attorney disciplinary and regulatory court. Other systems rely on volunteer adjudicators. The State Bar Court has authority to impose public and private reprimands upon California attorneys who have been found to have violated the governing standards. The State Bar Court may also recommend the imposition of more severe discipline, such as suspension or disbarment, to the California Supreme Court. The Supreme Court accepts the State Bar Court's recommendation, modifies it or returns the matter to the State Bar Court for further hearing.



The State Bar Court is composed of two departments - the Hearing Department and the Review Department. The Hearing Department is the trial level of the State Bar Court and is comprised of five full-time judges (three in Los Angeles and two in San Francisco). The Supreme Court appoints two of the judges of the Hearing Department. The Governor, the Speaker of the Assembly and the Senate Committee on Rules each appoint one hearing judge. The Review Department is the appellate level of the State Bar Court. The three-member Review Department consists of the Presiding Judge and two review judges.

The Probation Unit monitors the probationary compliance of disciplined attorneys pursuant to orders issued by the California Supreme Court and the State Bar Court. The Probation Unit initiates all probation revocation motions and probation modification requests pursuant to rules 550-554 of the *Rules of Procedure*, including modification requests of reprimand conditions. The Probation Unit also monitors compliance with rule 9.20 of the California Rules of Court and with Agreements in Lieu of Discipline. Probation Unit reports to the Senior Director State Bar Court, separately from the State Bar Court itself.

## KEY WORDS



Discipline  
Adjudication  
State Bar Court Judges  
Hearings  
Probation  
Review Department  
Rules of Procedure of the State Bar of California  
Rules & Regulations Pertaining to State Bar Court Judge  
Service  
Rules of Practice of the State Bar Court  
Business & Professions Code 6075-6118  
Rules of Court, rules 9.1 et seq  
State Bar Court Executive Committee  
Probation

# ADMISSIONS

## OFFICE OF ADMISSIONS

Gayle Murphy, Senior Director Admissions

Greg Shin, Director, Operations & Management

Vacant, Director, Moral Character  
Determinations

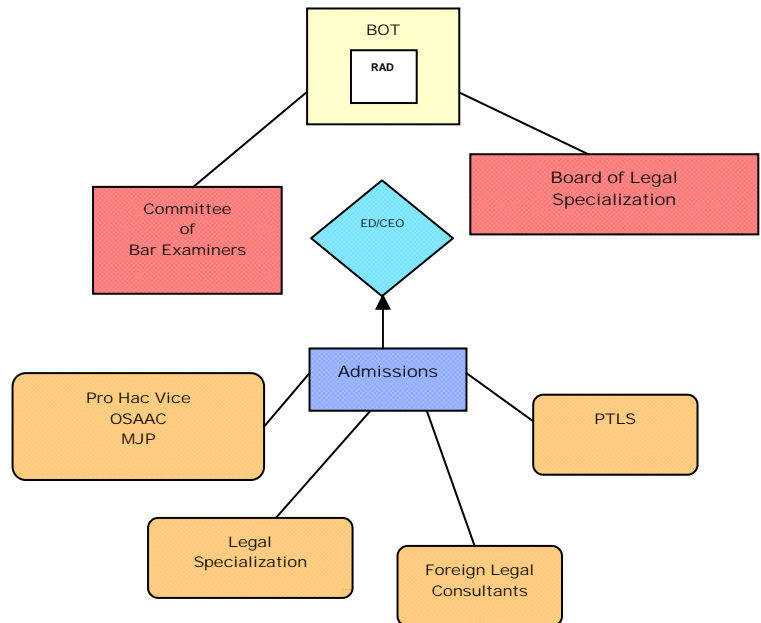
Lisa Cummins, Director, Examinations

Vacant, Director, Admissions Administration

George Leal, Director, Educational Standards

Natalie Leonard, Director, Legal Specialization

The Office of Admissions is the “gate-keeper” to the profession developing and administering the bar examination and the First-Year Law Students’ Examination, conducting applicant moral character investigations, accrediting and registering law schools and supporting the Committee of Bar Examiners in carrying out its functions. The Office of Admissions is funded entirely by applicant fees, the sale of study aids, accreditation fees and interest income.



The Office of Admissions determines the moral character of approximately 8,000 applicants for admission to practice law in California per year. It develops, administers and grades the California Bar Examination for approximately 14,500 applicants per year and the First-Year Law Students' Examination for over 1,700 applicants per year. Admissions also accredits 18 law schools in California that are not approved by the American Bar Association and has oversight for an additional 15 unaccredited law schools and 15 correspondence law schools in California. In addition, there are 20 law schools in California approved by the American Bar Association.

In order to practice law in California, applicants must pass the California Bar Examination. The Bar Examination consists of both a General Bar Examination and the Attorneys' Examination for out-of-state attorneys seeking admission in California. To qualify to take the Attorneys' Examination, attorneys must have been admitted to active practice of law in good standing in another United States jurisdiction for four or more years. The General Bar Examination is a three-day test consisting of six one-hour essay questions, two three-hour performance tests and the Multistate Bar Examination, a 200 question multiple-choice test administered in two three-hour blocks. The Attorneys' Examination consists of the essay and performance test questions of the General Bar Examination. Applicants must also pass a separate Multistate Professional Responsibility Examination.

The First-Year Law Students' Examination is a one-day test consisting of four essay questions administered in a four-hour block and 100 multiple-choice questions administered in a three-hour block. The First-Year Law Students' Examination is statutorily required of all students enrolled in residence law schools neither accredited by the State Bar nor approved by the American Bar Association, of students enrolled in correspondence law schools, of students studying in law offices or judges' chambers and of students who do not have two years of college work prior to attending law school. This examination should be taken by those required to do so following the completion of one year of law study. Students required to pass the examination must pass it within three administrations of becoming

eligible to take it in order to receive credit for law study accumulated up to the point of passage. Those who pass it thereafter will receive credit for only one year of law study.

The Office of Admissions is also charged with the responsibility for overseeing the accreditation and registration of law schools in California. The ABA approved law schools are exempt from this oversight. Admissions staff oversees the process of registration of unaccredited and correspondence law schools in California. Admissions staff monitors applications, reviews annual reports, conducts law school visitations and reports findings and recommendations to the Committee of Bar Examiners.

In addition, the Office of Admissions administers the following Special Admissions programs:

### Multi-Jurisdictional Practice (MJP)

[mjp@calbar.ca.gov](mailto:mjp@calbar.ca.gov)

Under California Rules of Court and State Bar Rules, non-California attorneys may practice law in California without becoming a member of the State Bar for a limited purpose in four categories: legal services attorneys relocating to California to work for a qualified legal services provider; in-house counsel residing in California to work for a qualified institution; attorneys practicing law temporarily in California as part of litigation; and non-litigating attorneys temporarily in California to provide legal services. Rules of Court, rules 9.45 and 9.46 provide for Legal services attorneys and registered in-house counsel who reside in California must satisfy registration requirements and pass a moral character determination to provide legal services. Registered Legal Services Attorneys and Registered In-House Counsel must file an annual report, demonstrate continuing good standing in the licensing jurisdiction and compliance with MCLE and other registration requirements. The State Bar administers these multi-jurisdictional practice programs.

For more information, visit [www.calbar.ca.gov](http://www.calbar.ca.gov).

### LEGAL SPECIALIZATION

[legalspec@calbar.ca.gov](mailto:legalspec@calbar.ca.gov)

Under California Rules of Court and State Bar Rules and Regulation, the State Bar administers a program under which attorneys can become certified as a legal specialist. Specialists, certified by the Board of Legal Specialization or an entity accredited by the State Bar can advertise as a "certified specialist." Attorneys may be certified to specialize in the following areas of law: appellate; criminal; estate planning, trust and probate; family; immigration and nationality; bankruptcy; taxation; and worker's compensation. An attorney must pass a written examination, possess special education and experience, and undergo reviews made by their peers and judges in order to be a certified specialist. Certified specialists must recertify every five years. The State Bar accredits entities who certify attorneys in the following areas: accounting malpractice, business bankruptcy, consumer bankruptcy, creditor's rights, civil trial advocacy, elder law, family trial advocacy, juvenile law (child welfare), legal malpractice and medical malpractice. Currently, there are five accredited certifiers. The Legal Specialization program is entirely self-funded through certification, recertification, annual and other fees. Office staff supports the Board of Legal Specialization, the advisory commissions and consulting groups. The program produces several publications including a Legal Specialization Digest, consumer pamphlets in English and Spanish, and photo ads in the California Bar Journal. For more information on the Legal Specialization program, and forms, please visit [www.californiaspecialist.org](http://www.californiaspecialist.org).

## PRO HAC VICE, OUT-OF-STATE ATTORNEY ARBITRATION COUNSEL & Military Counsel

[PHV@calbar.ca.gov](mailto:PHV@calbar.ca.gov); [OSAAC@calbar.ca.gov](mailto:OSAAC@calbar.ca.gov)

Under California Rules of Court, non-California licensed attorneys who intend to appear in California courts on particular cases must file a copy of a *pro hac vice* (“for this time only”) application with the State Bar. The Pro Hac Vice Program permits out-of-state attorneys to appear in a California court. The State Bar does not admit the individual. That is solely within the power of the court. For more information, visit [www.calbar.ca.gov](http://www.calbar.ca.gov). The State Bar merely administers and monitors the process.

Under California Rules of Court, statute and State Bar Rules and Regulations, non-California attorneys who intend to appear in a non-judicial California arbitration must file a copy of an application with the State Bar. The Out-of-State Attorney Arbitration Counsel (OSAAC) Program allows out-of-state attorneys to represent parties in the course of, or in connection with, non-judicial arbitration proceedings in California. The State Bar does not admit the individual. That is solely within the power of the arbitral panel. For more information, visit [www.calbar.ca.gov](http://www.calbar.ca.gov).

Under California Rule of Court, non-California permits attorneys serving in the military to represent military personnel in California courts on a limited basis under special pro hac vice like procedure. For more information, visit [www.calbar.ca.gov](http://www.calbar.ca.gov).

## MCLE Provider and MCLE Activity Approval

[providers@calbar.ca.gov](mailto:providers@calbar.ca.gov)

Under California Rules of Court, State Bar Rules and statute, the State Bar administers the MCLE Program that requires California attorneys to take 25 hours of continuing legal education every three years. MCLE providers and activities must be approved for members to receive credit. For more information on approved providers, applications and forms visit [www.calbar.ca.gov](http://www.calbar.ca.gov).

## PRACTICAL TRAINING OF LAW STUDENTS

[PTLS@calbar.ca.gov](mailto:PTLS@calbar.ca.gov)

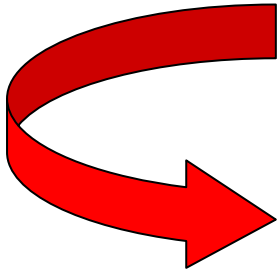
Under California Pursuant to Rules of Court and State Bar Rules and Regulation governing regulations, the State Bar administers a program that certifies law students, who have completed their first year of law school, to work under the direct supervision of a qualified California attorney. The program is intended to afford law students the opportunity of gaining first-hand experience in the practice of law in a closely supervised environment. For more information, visit <http://calbar.ca.gov> [www.calbar.ca.gov](http://www.calbar.ca.gov).

## FOREIGN LEGAL CONSULTANTS

[FLC@calbar.ca.gov](mailto:FLC@calbar.ca.gov)

Under California Rules of Court, and State Bar Rules and Regulations, the State Bar administers a program that certifies attorneys from foreign countries as Registered Foreign Legal Consultant in California. Registration allows the attorney to provide certain legal advice on the law of the foreign country in which the attorney is licensed. The RFLC is prohibited from providing legal advice on the law of California or any United States jurisdiction. RFLCs must file an annual report to demonstrate continuing good standing in the foreign jurisdiction, security for claims coverage and compliance with the governing authorities. For more information, please visit [www.calbar.ca.gov](http://www.calbar.ca.gov).

## KEY WORDS



Admissions  
Bar Examination  
Committee of Bar Examiners (Bar Ex, CBX)  
First-Year Law Students' Examination (FYLSE)  
Moral Character investigations  
Law school accreditation  
Business & Professions Code 6060 et seq; 6040 et seq  
Rules Regulating Admission to Practice Law in California  
Multistate Professional Responsibility Examination  
Attorneys' Examination  
Multistate Bar Examination  
Foreign Legal Consultant  
Rule of Court 9.44  
Rule of Court 9.42  
Rules Governing the Practical Training of Law Students  
Certified or Registered Law Students  
PTLS  
Pro Hac Vice  
Rule of Court 9.40  
Rule of Court 9.43  
Out-Of-State Attorney Arbitration Counsel Program (OSAAC)  
California Code of Civil Procedure Section 1282.4  
Pro Hac Vice Program Rules and Regulations  
Multi-Jurisdictional Practice (MJP)  
In House Counsel  
Appearances by Military Counsel  
Rule of Court 9.41  
Rules of Court 9.45 – 9.48  
Registered Legal Service Attorneys  
Temporary Practice in California  
Specialization  
Rule of Court 9.35  
Rules Governing the State Bar of California Program for Certifying  
Legal Specialists  
Standards for Certification and Recertification

# GENERAL COUNSEL

## OFFICE OF GENERAL COUNSEL

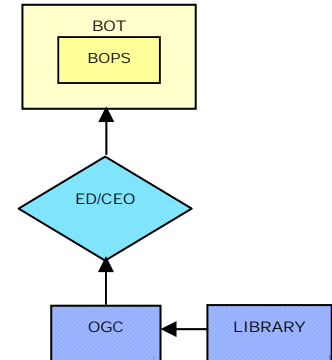
**Vacant, Chief Legal Officer**

Larry Yee, Acting Chief Legal Officer

Rick Zanassi, Chief Assistant General Counsel

Vacant, Managing Director, Administration

The Office of General Counsel is the designated legal counsel for the State Bar and its sub-entities. The Board of Trustees, through the Board Operations Committee, has charged this office with the responsibility to represent the State Bar before courts of record and administrative agencies in all civil matters and before the California Supreme Court in all matters pertaining to the State Bar's regulatory functions, including State Bar discipline and admissions cases.

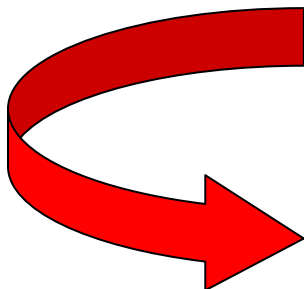


Areas of law involved in the office's legal advice (and litigation) include the unique body of public law pertaining to the State Bar Act and its application; public law pertaining to the budgeting and appropriation of public funds and their fiscal management; public law relating to the acquisition, disposition and management of public real property; real property law; contract law, public law relating to receipt, expenditure and management of federal and state grant funds; privacy law; tax law; copyright and trademark law [or intellectual property law]; employment discrimination and labor relations law (particularly with respect to application of the First and Fourteenth Amendments; due process and equal protection); civil, criminal and administrative procedure law; state and federal substantive torts law; the state tort claims act; the law relating to the handicapped.

The Office of General Counsel also provides rule, legislative and policy analysis and drafting as they may concern the State Bar and monitors State Bar programs insofar as their respective activities may conflict, overlap or be inconsistent with the positions and policies of the State Bar.

**Library and Archive Services:** This unit maintains the State Bar's law library, including hardcopy and electronic materials; provides legal research assistance to the Bar's attorney staff; and provides institutional archive services to maintain the Bar's historical records.

## KEY WORDS



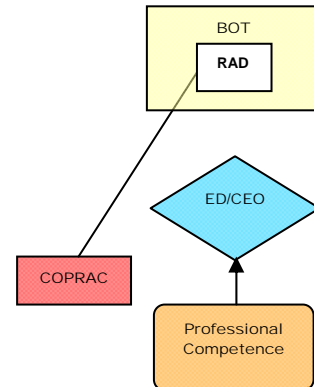
BOPS  
Board Committee on Operations  
Legal Advice  
Counsel  
Professional Competence  
OGC  
Service of Legal Documents  
Supreme Court  
Supreme Court Briefs  
Library and Archive Services

# PROFESSIONAL COMPETENCE

## OFFICE OF PROFESSIONAL COMPETENCE

Robert Hawley, Interim Executive Director/Chief  
Executive Officer  
Randy Difuntorum, Director, Professional Competence

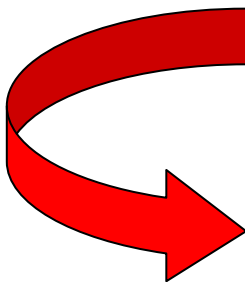
The Office of Professional Competence, under the Deputy CEO/Chief Operations Officer, is responsible for administering programs and activities aimed at enhancing lawyer competence and performance and preventing lawyer misconduct. To this end, the office administers the Ethics Hotline [1-800-238-4427], a telephone ethics information and research service responding to approximately 20,000 attorney inquiries annually. It serves as staff to the Board of Trustees, its Board Committees, special commissions and task forces involved in the development of proposed amendments to the Rules of Professional Conduct and other lawyer regulatory authorities.



The office staffs the Committee on Professional Responsibility and Conduct (COPRAC), which issues advisory ethics opinions on attorney conduct. It also staffs the Commission on the Revision of the Rules of Professional Conduct that considers proposed revisions to the Rules of Professional Conduct. Additionally, it staffs other studies and specially appointed task forces involving the Rules of Professional Conduct and related authorities.

The Office of Professional Competence is responsible for producing several publications aimed at enhancing attorney professional conduct including The California Rules of Professional Conduct and State Bar Act booklet; the California Compendium on Professional Responsibility; the Handbook on Client Trust Accounting for California Attorneys; with publications on fees and fee agreements and withdrawal from employment currently under development. The Professional Competence Office develops MCLE and other outreach program focused on attorney professional responsibility issues and creates and maintains the Ethics Information Online page of the State Bar's Website <http://www.calbar.ca.gov>.

## KEY WORDS



COPRAC (Committee on Professional Responsibility)  
Publications  
Professional responsibility  
California Compendium on Professional Responsibility  
Client Trust Accounting for California Attorneys  
Ethics Hotline [1-800-238-4427]  
Ethics Information Online <http://calbar.ca.gov>  
Rules of Professional Conduct & State Bar Act [Pub 250]  
Commission on the Revision of the Rules of Professional  
Conduct  
Ethics Opinions  
Lawyer Competence



# INFORMATION TECHNOLOGY

## OFFICE OF INFORMATION TECHNOLOGY

Vacant, Chief Financial Officer

Resty Buenavidez, Senior Director, Information Technology

Information Technology (IT) is responsible for applications development and support, infrastructure support, telecommunications, and video conferencing resources that support the work of the State Bar. To meet these responsibilities, IT assesses information technologies; recommends products and services that can be supported within resource limitations; coordinates the selection and implementation of technologies; and provides ongoing support for products and services that have been adopted.

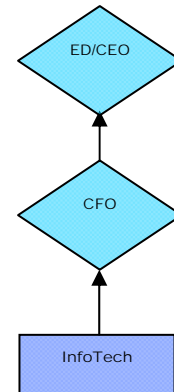
IT employees are assigned to Applications, Operations, Project Management and Web Services.

**Applications** analyzes business processes for which technological solutions may be appropriate; designs, develops, tests, and maintains customized systems; selects, tests and supports vendor-provided enterprise software; integrates software; and modifies existing systems to meet new business needs. Contact [helpdesk@calbar.ca.gov](mailto:helpdesk@calbar.ca.gov)

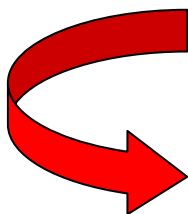
**Operations** installs, maintains and supports centralized and desktop computer systems; upgrades and integrates various components as needed; creates and updates user profiles so that they meet policy requirements and business needs; provides user training and help desk assistance; and produces reports, form letters, labels, lists, and tapes for internal and external customers. Contact [helpdesk@calbar.ca.gov](mailto:helpdesk@calbar.ca.gov)

**Project Management** develops and supports technology projects and initiatives through the State Bar.

**Web Services and Special Projects** develops and supports the technology required to keep content and services current on the State Bar Web site <http://www.calbar.ca.gov> and Intranet.



## KEY WORDS



Applications  
Operations  
Telecommunications  
Web site  
Mailing lists

# GENERAL SERVICES

## OFFICE OF FINANCE

Vacant, Chief Financial Officer

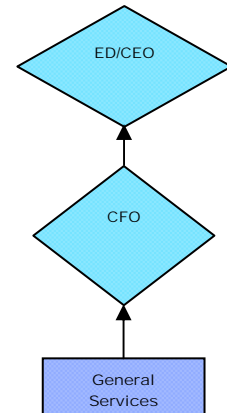
Steven Mazer, Director, General Services

Mayte Diaz, Deputy Director, General Services

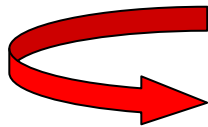
General Services provides a comprehensive range of administrative and facilities services that support the work of all State Bar departments. General Services reports to the Chief Financial Officer and is divided into the following service areas:

**Administrative Services:** As the organization's administrative support arm, the Office of Operations manages mail and courier services; reception and public inquiry; document imaging and printing; fax and copier support; meeting and conference support; and travel services.

**Facilities Management:** The Office of Operations manages over 300,000 square feet of owned office space for bar staff and tenants. The Office maintains the Bar's facilities and safeguards its physical assets by managing engineering and janitorial services; landlord/tenant relations; space planning and use; safety and security programs; parking; and recycling programs.



## KEY WORDS



Building management  
Security  
Real property  
Tenants  
Administrative services  
Copy services  
Printing services  
Mail distribution  
Reception services  
Travel arrangements  
Conference room  
Support services  
Supplies

# FINANCE

## OFFICE OF FINANCE

Vacant, Chief Financial Officer

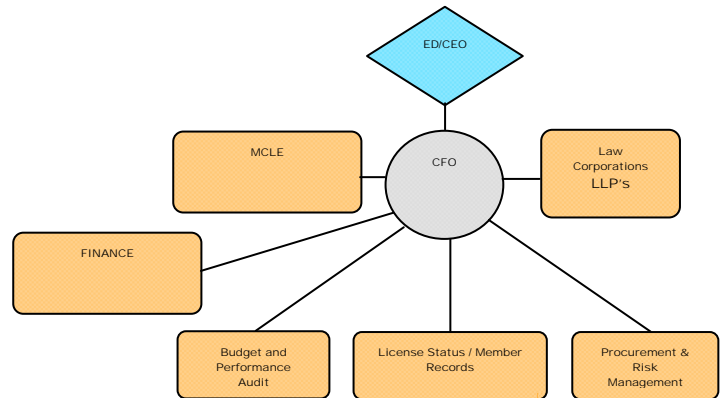
Vacant, Director of Budget and  
Performance Analysis

Christine Wong, Director Finance/Controller

Ray Farrish, Managing Director, Member Billing

Andrew Conover, Director, Procurement &  
Risk Management

Dina DiLoreto, Managing Director, Administration,  
Member Information



The Finance Office includes Finance, Member Billing and Information and Procurement & Risk Management.

## FINANCE

The Finance department serves as the State Bar's controller and prepares monthly, quarterly and annual financial statements to comply with generally accepted Governmental Accounting Standards. The Finance department manages accounts payable, accounts receivable, payroll, fixed assets, treasury and the general ledger in accordance with the Bar's financial policies.

## BUDGET AND PERFORMANCE ANALYSIS

Budget And Performance Analysis is responsible for ongoing financial planning and budgeting and works with the Senior Management Team and the Board of Trustees' Planning, Program Development & Budget Committee to create and monitor the State Bar's annual budget.

The Budget and Performance Analysis unit conducts internal program audits, and seeks to establish performance metrics and standards to enhance ongoing self-critical evaluation of the State Bar's performance and identify areas for improvement.

## ATTORNEY BILLING

Member Billing and Information invoices and receives membership and other fees; processes fee waivers; answers member inquiries; bills and receives assessed discipline proceeding costs, Client Security Fund reimbursements, mandatory Fee Arbitration awards, and MCLE penalty fees. Member Billing processes Section memberships fees, processes requests for transfer to Inactive status, reinstates members suspended for nonpayment of membership fees/costs, processes donations, fee waivers and exceptions, analyzes and implements legislatively mandated programs involving fees and issues State Bar membership cards.

## PROCUREMENT & RISK MANAGEMENT

Procurement & Risk Management facilitates the State Bar's purchasing and contracting procedures, including compliance with mandated competitive bidding requirements and contract control procedures. It manages the purchase order processes, contract administration and credit card program. Responsibilities include managing the

State Bar's business insurance program (property and casualty policies, financial and professional liability policies, etc.), and coordinating business continuity and disaster recovery planning. It also manages the State Bar's employee and travel program and audit compliance.

#### MCLE

[mcle@calbar.ca.gov](mailto:mcle@calbar.ca.gov)

By statute, California attorneys are required to take 25 hours of Minimum Continuing Legal Education (MCLE) every three years. Failure to comply with this requirement results in the attorney's right to practice law being suspended. The MCLE Unit monitors attorneys' compliance with MCLE requirements. Detailed information about the Minimum Continuing Legal Education program is available online <http://calbar.ca.gov> including complete MCLE Rules and Regulations, Guidelines, a list of approved providers, application forms, FAQ's, and an update with compliance deadlines.

#### LAW CORPORATIONS & LLP's

[lawcorp@calbar.ca.gov](mailto:lawcorp@calbar.ca.gov); [LLP@calbar.ca.gov](mailto:LLP@calbar.ca.gov)

By statute and State Bar Rules and Regulations, attorneys can practice law in professional law corporations and limited liability partnerships (LLPs). Attorneys who wish to practice law as a law corporation or a limited liability partnership must be registered with the State Bar. Registration requirements include showing corporate structure, security for claims and an approved name. Information and application forms are available online at [www.calbar.ca.gov](http://www.calbar.ca.gov).

#### LICENSE STATUS - MEMBER RECORDS

[memrec@calbar.ca.gov](mailto:memrec@calbar.ca.gov)

The State Bar maintains, on behalf of the Supreme Court, the official "Roll of Attorneys," that is, the list of those attorneys who are licensed to practice law in the State of California. Upon admission to the practice of law in California, an attorney becomes a "member" of the State Bar. That "membership" or licensing record is a public record accessible to the public by calling 1-800-843-9053 or accessing the membership page of the State Bar's website: <http://www.calbar.ca.gov>.

Membership Records "enrolls" new attorneys, upon admission, into the State Bar's official Membership Records database and maintains the membership "Roll of Attorneys" database including name, status, address, phone number, facsimile and e-mail addresses, public discipline, and other license information. Attorneys are statutorily required to keep the State Bar advised of any changes in their public membership information. Membership Records also provides certificates verifying member status on request. An attorney's membership or licensing status can change for a variety of reasons. Addresses change frequently. Attorneys can be suspended from the practice of law for disciplinary reasons, for failure to pay annual licensing fees, for failure to pay court ordered family support, upon resignation, or upon becoming a judge in a court of record, for example. These changes are processed by Membership Records and included in the public record membership database.

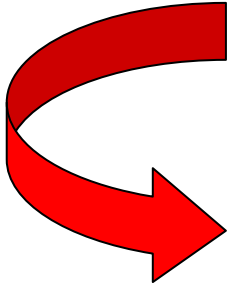
Membership Records provides information about attorneys by monitoring and maintaining the State Bar's database. Attorney information can be found on the State Bar's website, [www.calbar.ca.gov](http://www.calbar.ca.gov). Attorney database information is provided on request to all parts of the justice system. The Membership Records unit maintains archives and microfilm/optical copies of member records, provides court testimony regarding the Roll of Attorneys, compiles membership statistics and responds to surveys from others regarding State Bar membership information. Member information, forms and applications are located on our website.

## SPECIAL MASTERS

[specialmasters@calbar.ca.gov](mailto:specialmasters@calbar.ca.gov)

Pursuant to statute, the State Bar administers a program under which the State Bar maintains a list of attorneys in California's counties qualified to serve as "Special Masters" to accompany peace officers in searching, pursuant to subpoena, the offices of attorneys, physicians, psychotherapists and clergy members for documentary evidence. The "Special Master" is made available to law enforcement officers to preserve the integrity and confidentiality of records that are relevant to a criminal investigation and subject to subpoena. The State Bar's responsibility, under Penal Code section 1524, is limited to maintaining a current list of qualified attorneys available for appointment by the court having jurisdiction over the matter. The Special Masters serve the appointing court. The State Bar has no involvement in or responsibility for their performance. The State Bar's program merely makes the list of Special Masters available. For the Special Master list and further information about the program visit <http://calbar.ca.gov>.

## KEY WORDS



Address Change  
Attorney Search Online [<http://calbar.ca.gov>]  
Auditor  
Audits  
Bar membership card  
Board Planning, Program Development and Budget Committee  
Budget  
Business & Professions Code § 6068(j); 6002 et seq  
Business & Professions Code § 6070  
Business & Professions Code § 6140 et seq  
Business & Professions Code § 6160 et seq  
Certificate of Good Standing  
Child and Family Support Programs  
Competitive bidding  
Compliance  
Contracts  
Controller  
Corporations Code Section 13400 et seq (law corporations)  
Corporations Code Sections 16100 et seq (LLP's)  
Discipline costs  
Financial planning & Analysis  
Inactive status  
IOLTA  
Law Corporation Rules and Regulations  
Law corporations  
License status  
Limited Liability Partnerships (LLP's)  
Limited Liability Partnerships Rules and Regulations  
MCLE  
MCLE Rules and Regulations  
Member Records  
Membership billing  
Membership fees  
Name Change  
P card  
Payables  
Payroll  
Procurement  
Providers  
Purchasing Card  
Receivables  
Risk Management  
Roll of Attorneys  
Rules of Court 958  
Special Master Rules and Regulations  
State Auditor  
Travel expense reimbursement

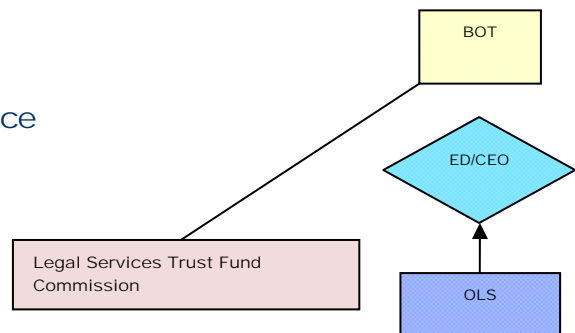
# ADMINISTRATION OF JUSTICE

## OFFICE OF LEGAL SERVICES

Kelli Evans, Senior Director, Administration of Justice

Stephanie Choy, Managing Director, Trust Fund

The Office of Legal Services (OLS), under the direction of the Senior Director of Administration of Justice, is responsible for the planning, development, administration and staffing of public and member programs which enhance to the delivery of legal services to the under-served.



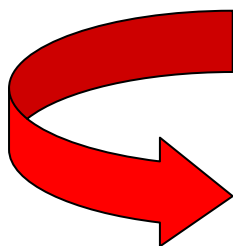
This office staffs the legislatively mandated Legal Services Trust Fund Program, (LSTFP or IOLTA), the State Bar's Legal Services outreach activities, the State Bar Standing Committee on the Delivery of Legal Services and the Access to Justice Commission. The Program Development Unit develops programs to enhance pro bono publico service, legal services delivery, and lawyer referral services, in addition to assuring the development of new programs and the coordination of existing programs that enhance access to justice in California. The office also administers the Disaster Legal Services Program (LawHelp California) which helps mobilize volunteer attorneys to help victims of disasters with legal issues.

## LAWYER REFERRAL SERVICES

[LRS@calbar.ca.gov](mailto:LRS@calbar.ca.gov)

This office also provides regulatory, program development and technical assistance to California Lawyer Referral Services (LRS's). By statute, entities that operate for the direct or indirect purpose of referring potential clients to attorneys in California must be certified by the State Bar of California. Minimum Standards and regulations govern LRS's to assure public protection in the manner in which they engage in their referral or "match-making" process. Detailed information on LRS's in California is available online at [LRS@calbar.ca.gov](mailto:LRS@calbar.ca.gov).

## KEY WORDS



Business & Professions Code § 6031, 6210 et seq  
Business & Professions Code Section 6155 et seq  
Council on Access and Fairness  
Disaster Legal Services  
Elimination of Bias/Bar Relations Fund  
Emeritus Attorney Program  
Equal Access Fund  
Interest on Lawyers Trust Accounts (IOLTA)  
Joint advertising  
LawHelp California  
Lawyer Referral Services (LRS)  
Legal Services  
Legal Services Trust Fund Program (LSTFP)  
Midyear Meeting (Spring Summit)  
Minimum Standards  
OLSAFP  
Pro Bono Programs  
Program Development Unit  
Rules & Regulations Pertaining to Lawyer Referral Services  
Rules & Regulations Regarding Interest Bearing Trust Fund  
Accounts  
Standing Committee on the Delivery of Legal Services  
Trust Fund



## JNE, APPOINTMENTS & CENTER FOR ACCESS AND FAIRNESS

### OFFICE OF THE EXECUTIVE DIRECTOR/SECRETARY

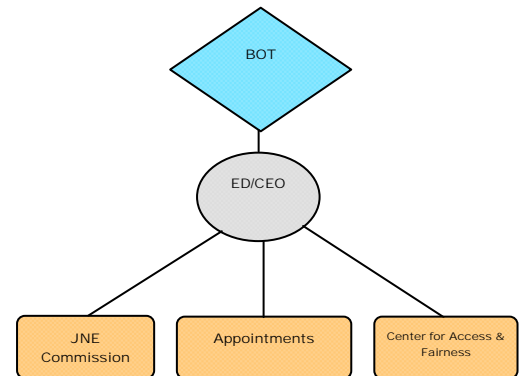
Rober Hawley, Acting Executive Director/Chief Executive Officer

Ginnie Yee, Assistant Secretary

Heidi Schwab-Wilhelmi, Supervisor, JNE & Appointments

Karen Hagelund, Senior Administrative Assistant, Appointments

Administered out of the Executive Director/Chief Executive Officer/Secretary's Office, the Commission on Judicial Nominees Evaluation (JNE Commission), established pursuant to statute, is the agency that evaluates all candidates who are under consideration for a judicial appointment by the Governor. It is made up of attorneys and public members who represent a broad cross-section of California's diverse legal profession and general population. Appointed by the State Bar's Board of Trustees, the volunteer commission cannot nominate judges; however, it does thoroughly evaluate judicial candidates identified by the Governor while maintaining a code of strict confidentiality.



To gauge a candidate's judicial qualifications, the commission considers the candidate's professional ability and experience, industry, judicial temperament, intellectual capacity, judgment, honesty, objectivity, community respect, integrity, commitment to equal justice, moral fitness, communication skills, work-related limitations, and freedom from bias. Two commissioners (at least one of whom is an attorney) are assigned to investigate each candidate for a trial court appointment, while four commissioners, one of whom is a public member, investigate each candidate under consideration for an appellate or Supreme Court appointment. The current commission consists of 34 members. The work of the commission is determined by the flow of work from the Governors' Office.

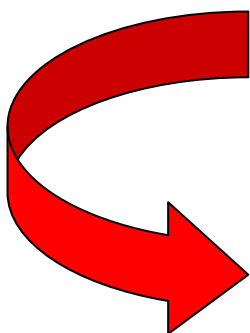
Appointments are administered out of the Executive Director/Chief Executive Officer/Secretary's Office. The Appointment's staff works with the Board of Trustees Nominations and Appointments Committee (NAC) to coordinate the Board's appointments to the various State Bar standing and special committees, commissions, boards, section executive committees, and other sub-entities. NAC recommends to the Board of Trustees appointments for the upcoming State Bar year and replacements for vacancies.

### CENTER FOR ACCESS AND FAIRNESS

Pat Lee, Managing Director, Diversity Outreach

The Center for Access and Fairness is administered out of the Executive Director/Chief Executive Officer/Secretary's Office. Through voluntary contributions to the Elimination of Bias Fund, this office staffs the activities, programs and events that enable the State Bar to serve as a communication link between the State Bar and local, minority and specialty bar associations and other entities and individuals, eliminating bias in the administration of justice.

## KEY WORDS



Appointments  
Center for Access and Fairness  
NAC  
Judicial Nominees  
JNE  
Judicial appointments  
Government Code Section 12011.5  
Rules & Procedures of the JNE Commission  
State Bar Guidelines for Appointments

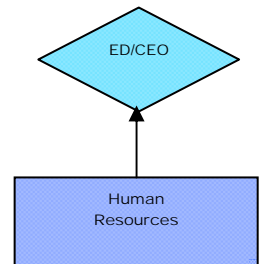
# HUMAN RESOURCES

## OFFICE OF HUMAN RESOURCES

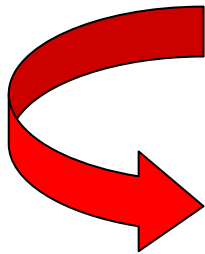
Robert A. Hawley, Interim Executive Director/Chief Executive Officer

Gilda Munoz, Director, Human Resources & Employee/Labor Relations

The Office of Human Resources is responsible for providing the full range of human resource services to the State Bar. The primary functions administered by the office include personnel policy administration; training, recruitment and retention of employees; Equal Employment Opportunity (EEO) and non-discrimination policy administration; classification and compensation analysis; benefit administration; human resource information system administration; organizational development; employee and labor relations administration.



## KEY WORDS



Human Resources  
Training  
Recruitment  
EEO  
Compensation  
Benefit administration  
Labor relations  
Employee discipline  
Union relations  
Personnel  
MOU  
Executive Staff  
Confidential Employees  
Health and Safety  
Employee Relations  
457 Plan

# Communications

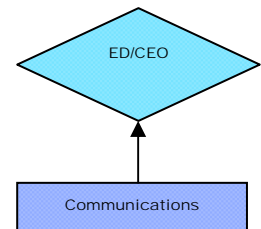
## OFFICE OF COMMUNICATIONS

Rex Bossert, Chief Executive, Communications

Laura Ernde, Director Communications

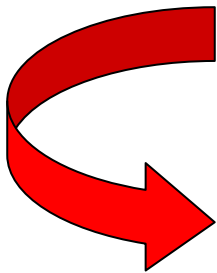
Carol Madeja, Managing Director, Bar Relations

The Office of Communications provides the media, the public and members of the profession with information about the State Bar, lawyers and the legal profession through media relations, consumer information and public education. This includes consumer education pamphlet initiatives like "Kids and the Law", "When You Become 18", "Seniors and the Law", the California Bar Journal and the State Bar website. The staff coordinates responses to media inquiries and develops affirmative media and public relations strategies for the State Bar. The State Bar's Web Editor provides editorial oversight for the content of the State Bar's website working closely with IT staff.



Through voluntary contributions to the Bar Relations Fund, this office enables the State Bar to serve as a communication link between the State Bar and more than 230 local, and specialty bar associations and other entities and individuals, facilitating professional development within the legal profession and bar leaders.

## KEY WORDS



Media Inquiries  
Media Relations  
Public Relations  
Consumer information  
Public education  
Consumer pamphlets  
"Kids and the Law"  
"When You Become 18"  
"Seniors and the Law"  
California Bar Journal  
State Bar website <http://calbar.ca.gov>  
Web editor  
"The State Bar of California: What Does It Do, How Does It Work"  
Bar Relations

# BOARD OF TRUSTEES/SECRETARIAT

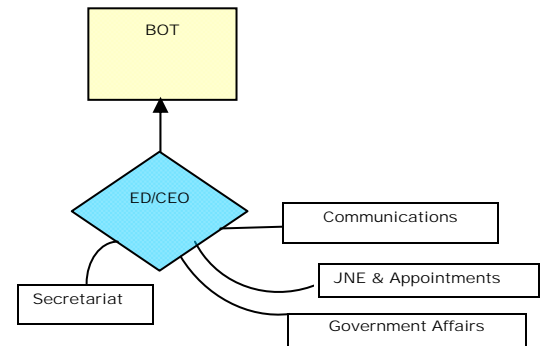
## OFFICE OF THE EXECUTIVE DIRECTOR/CHIEF EXECUTIVE OFFICER/SECRETARY

Robert Hawley, Interim Executive Director/Chief Executive Officer

Ginnie Yee, Assistant Secretary

Teri Greenman, Senior Administrative Specialist

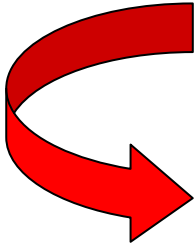
The State Bar is governed by a Board of Trustees, some of whom are elected to three-year terms by members of the State Bar, some are non-lawyers appointed by the Governor, Speaker of the State Assembly or State Senate Committee on Rules. Under recent legislative governance changes, the Supreme Court will also appoint some members. The Board is charged with the executive functions of the State Bar. Among other things, it has the responsibility for fiscal policy, exercising contractual powers and administering the affairs of the State Bar through its chosen Executive Director/Chief Executive Officer.



The Board appoints the Executive Director/Chief Executive Officer who is the chief executive officer of the State Bar. That individual currently also serves as the Secretary of the Board and is thus not only the chief executive officer but also an officer of the Board. The Executive Director/Chief Executive Officer/Secretary's office administers the Board election and appointment process, orients new Board members, prepares Board meeting agendas, notices and minutes, coordinates and schedules Board meetings, assures compliance with open/closed meeting requirements and maintains the official records of the State Bar. The Executive Director/Chief Executive Officer/Secretary is the Board's primary point of contact with the State Bar entity. The Executive Director/Chief Executive Officer's office has responsibility for administering and managing the institution. It has direct oversight of the State Bar's Government Affairs function, Information Technology, Operations, Finance, Media and Information Services, Human Resources, Appointments and Judicial Nominees Evaluation, Legal Services, Access and Fairness Programs and the Special Masters program.

The Executive Director/Chief Executive Officer also coordinates Board governance, planning and strategic development initiatives.

## KEY WORDS



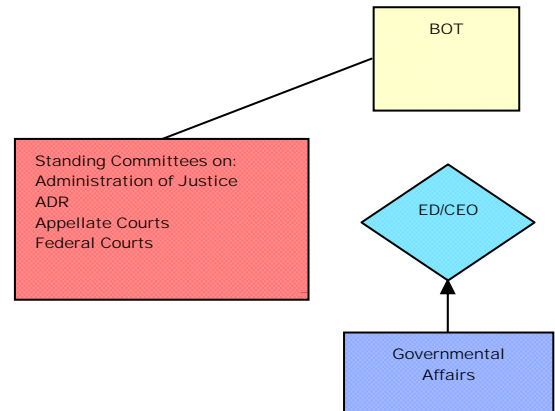
Board Orientation  
Board Agendas  
Board Minutes  
Board Planning  
Governance  
Strategic planning  
Business & Professions Code § 6000 et seq, 6010 et seq, 6035 et seq  
Rules & Regulations of the State Bar of California  
Rules Governing Open/Closed Meetings & Records of the Board  
State Bar Secretary  
Planning  
Elections  
Secretary  
Board Book  
Special Masters  
Claims Officer  
Special Masters  
Penal Code Section 1542  
Search Warrants

## GOVERNMENTAL AFFAIRS

### OFFICE OF THE EXECUTIVE DIRECTOR/CHIEF EXECUTIVE OFFICER / SECRETARY

Robert Hawley, Interim Executive Director/Chief Executive Officer  
Saul Bercovitch, Legislative Counsel

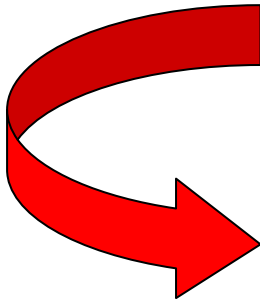
The Office of Governmental Affairs serves as the liaison between the State Bar and the Legislative and Executive Branches of Government. Using only non-mandatory, voluntarily-contributed funds, the office identifies and tracks legislative bills affecting or of interest to the State Bar; and advocates the position of the State Bar's Board of Trustees on non-ideological issues of significance relating to the Bar, the ethical duties of attorneys, consumer protection relating to the practice of law by lawyers and non-lawyers, increasing access to legal services for the people of California, maintaining and improving the operation of the state's judicial/dispute resolution system, and related issues dealing with the administration of justice. The office also provides technical assistance and information to Legislators and to the Governor on issues of relevance to the practice of law, the legal profession, and consumers of legal services, and responds to inquiries from Legislative and Executive Branch staff. The office also initiates and implements education and assistance programs to increase state policy-makers' understanding of the legal profession, the practice of law and the State Bar's role in the administration of justice.



The office performs similar tasks for the State Bar Sections, promoting non-ideological section-sponsored legislation and positions, and coordinating the provision of technical assistance and information by the sections on issues within the ambit of the sections' practice experience and professional expertise. These activities are funded entirely through the Section voluntary funds.

The Office of Governmental Affairs has also assumed responsibility for the State Bar's Standing Committees on Administration of Justice, Alternative Dispute Resolution, Appellate Courts and Federal Courts. It also maintains a close liaison relationship with the Judicial Council/Administrative Office of the Courts on their many "administration of justice," rule and procedure revision, court reform and related initiatives, and works in close cooperation with the Government Affairs Office of the Judicial Council/Administrative Office of the Courts. These activities, too, are funded entirely through voluntary funds.

## KEY WORDS



Legislature  
Legislation  
Governor  
Advocacy  
Lobbying  
Standing Committee on Administration of Justice  
Standing Committee on Federal Courts  
Standing Committee on Alternative Dispute Resolution (ADR)  
Standing Committee on Appellate Courts  
Judicial Council  
Administrative Office of the Courts  
Business & Professions Code § 6140.5, 6031.5, 6031

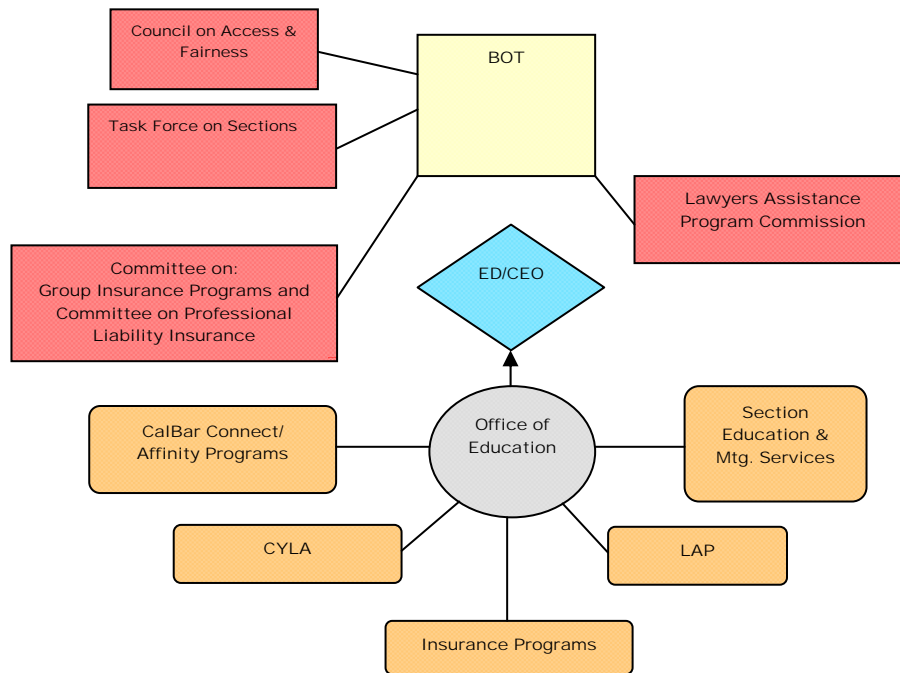


## Office of Education

### OFFICE OF EDUCATION

**Pam Wilson, Senior Director Education**

The Office of Education is responsible for the programs that service members in non-disciplinary areas including the following programs.



### SECTIONS AND MEETING SERVICES

**Tricia Horan, Managing Director, Section Education & Meeting Services**

The Office of Education administers and staffs The Council of State Bar Sections (Antitrust and Unfair Competition, Business Law, Criminal Law, Environmental Law, Family Law, Intellectual Property Law, International Law, Labor and Employment Law, Law Practice Management and, Technology, Litigation, Public Law, Real Property Law, Solo and Small Firm, Taxation, Trusts and Estates, Workers Compensation) and the California Young Lawyers Association, providing substantive and administrative assistance with educational programs, publications, meetings and related events, in accordance with their voluntary funding requirements. The Office staffs and coordinates Section Education programs throughout the year. The Office also plans, staffs, and administers the State Bar's Annual Meeting that occurs in September/October of each year. The Office also coordinates the State Bar's own continuing education provider activities, as opposed to the MCLE Certification program which certifies MCLE Compliance.

### LAWYER ASSISTANCE PROGRAM (LAP)

**Richard Carlton, Acting Director**

The Lawyer Assistance Program (LAP) is a statutory program that provides confidential and comprehensive help to members or former members of the State Bar whose personal or professional life is affected by substance abuse or mental health issues. A twelve-person committee oversees the LAP. The LAP offers individual counseling, referral,

consultation, arrangements for treatment, and support groups. Attorneys may self-refer into the Program or may be referred by friends, family, the judiciary, or State Bar discipline.

## INSURANCE PROGRAMS

The State Bar of California sponsors several Insurance Programs specifically designed to serve the needs of State Bar members. These programs are monitored by Standing Committees of the State Bar comprised of volunteer attorney members who work with carriers and underwriters to provide competitive products at reasonable rates. These Standing Committees monitor carrier performance for each line of insurance.

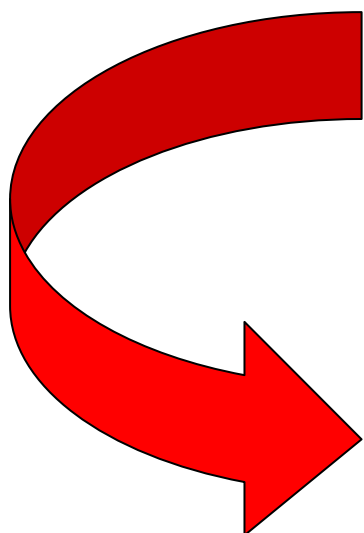
- **Auto/Homeowners Insurance:** The State Bar of California has teamed up with Liberty Mutual to offer our members Group Savings Plus®. This unique program allows members to purchase high quality auto, home and renters insurance at low group rates through the convenience of automatic checking account deductions.
- **Workers' Compensation Insurance:** Immediate 6% premium discounts and reduced minimum premiums program are available to qualified members and their law firms. Underwritten by the State Compensation Insurance Fund.
- **Life Insurance Program:** Exclusive plans available only to State bar members and spouses. Benefits available to a maximum of \$3,000,000. Annual Renewable Term, Ten Year Level Term and Universal Life plans available. Underwritten by AIG American General Life.
- **Accidental Death & Dismemberment insurance (AD&D):** Exclusive plan available only to State bar members. Benefits available to a maximum of \$500,000 in the event of accidental death, dismemberment or loss of sight, speech or hearing. Underwritten by ING/ReliaStar.
- **Individual Disability Income Insurance:** The State Bar Approved Disability Income Plan protects your earnings and the Business Overhead Expense Plan provides payment of eligible business expenses if you become disabled by injury or illness. Underwritten by Union Central
- **Long Term Care Insurance:** This program offers two plans, each underwritten separately by MetLife and John Hancock. The Program provides a tax-qualified plan for members, their spouses and parents. Features such as home health care benefits, respite care and waiver of premium are available through both plans.
- **Professional Liability Insurance:** Features of this program include Limits of Liability up to \$10,000,000 and flexible deductibles for qualified firms. Premium discounts for part time and newly admitted lawyers. Risk Management and On-Line Legal Research are provided at no charge. Underwritten by Arch Insurance Company.
- **Business Office Package:** This package was designed specifically for law firms and features a stretch endorsement which includes a package of coverages required by most law firms. Underwritten by the Hartford Insurance Company.

## CALIFORNIA YOUNG LAWYERS ASSOCIATION (CYLA)

California Young Lawyers Association (CYLA) is appointed by the Board of Trustees to: (1) advise the Board of the interests of California young lawyers; (2) develop strategies for increasing young lawyer involvement and participation in the State Bar; and (3) facilitate the development of programs and services that would assist young lawyers in their professional and leadership advancement and programs that benefit the public.

Funded by mandatory State Bar dues, CYLA is composed of 20 young lawyer members appointed by the Board of Trustees. Nine of the appointed seats are designated for representatives of each of the nine State Bar districts, one member per district. The remaining 11 seats are filled by appointments at large.

## KEY WORDS



Accidental Death & Dismemberment Insurance (AD&D)  
Annual Meeting  
Auto/Homeowners Insurance  
BOT Task Force on Sections  
Business & Professions Code § 6230 et seq, 6140.9  
Business Office Package  
California Young Lawyers Association  
Center for Access & Fairness Programs  
COGIP  
COPLI  
Council of State Bar Sections  
Discipline  
Diversion  
Elimination of Bias Fund  
Individual Disability Income Insurance  
Insurance Programs  
LAP  
Life Insurance Program  
Long Term Care Insurance  
Online CLE  
Professional Liability Insurance  
Sections:  
    Antitrust & Unfair Competition  
    Business Law  
    Criminal Law  
    Environmental Law  
    Family Law  
    Intellectual Property Law  
    International Law  
    Labor & Employment Law  
    Law Practice Management & Technology  
    Litigation  
    Public Law  
    Real Property Law  
    Solo & Small Firm  
    Taxation  
    Trust & Estates  
    Workers Compensation Law  
    Business & Professions Code § 6031.5  
    Section Bylaws  
Section Education Institute (SEI)  
Sections Executive Committees  
Standing Committee on Group Insurance Programs  
Standing Committee on Professional Liability Insurance  
State Bar Legal Education  
State Bar Solo Summit  
Substance abuse  
Workers' Compensation Insurance